

## RAMÓN Y CAJAL PROGRAMME

### PROGRAMME DESCRIPTION

Programme to hire PhD scholars in every academic area to work at I+D Centres in Spain for five years.

Candidate researchers must meet the following requirements:

- They must have a PhD degree.
- The PhD degree must have been obtained 10 years before application deadline at a maximum (this 10-year period may be extended to 11 years in case of proved maternity leave or sick leave for a minimum of 3 months). The doctoral graduation date shall be the day of PhD dissertation presentation and approval.
- They must have worked at I+D Centers other than those hiring them through this program for at least 24 months after getting their Ph D degree.

### 2005 CALL FOR APPLICATIONS

- Number of contracts: 250.
- Contract characteristics:
  - ✓ Contract period: 5 years.
  - ✓ Minimum annual gross remuneration: 31.000 €.
  - ✓ Additional funding: up to 15.000 € to carry out research activities, to be spent in the first two years within the contract period.
- Application period: March.
- For further information, visit <http://www.mec.es/ciencia/cajal>. The call for applications Resolution is published in the Government Gazette. (BOE).

### STAGES IN THE PROCESS

- Application by I+D Centers and individual researchers

After the call has been published, both I+D Centers and individual researchers can submit their applications within the stated period:

a) In their forms, I+D Research Centers should offer the maximum number of contracts they will be able to fund, specifying distribution in terms of academic areas.

b) As for researchers, they should submit a digitalized form, which can be found at <http://www.mec.es/ciencia/cajal>, made up of a CV and a summary of the research project to be carried out. It is not necessary to specify which I+D Center they want to work at, and, thus, it is not necessary to contact these centers at form submission either. This will be done later.

*Stipulated submission period for both I+D Centers and researchers: March.*

- Assessment and selection of I+D Centers' applications

The General Directorate of Research assesses all the applications submitted by I+D Centers and issues a resolution specifying the maximum of eligible contracts for each center, as well as the distribution in terms of areas. This resolution will be published on the MEC's Web page.

*Stipulated publication date of eligible Centres' listing: May..*

- Assessment and selection of researchers

Assessment Committees will be in charge of evaluating candidates. These Committees, within the jurisdiction of the National Agency of Assessment and Prospects, will evaluate and rank candidates according to the following criteria:

a) Their contribution to science and technology in their field of research. Evaluation is based on the different headings included in the CV template. Postdoctoral stays in renown academic centers will be specially taken into account (80 points).

b) Scientific and technical quality and viability of their intended project (20 points).

Afterwards, the Selection Committee, made up of specialists appointed by the General Directorate of Research, will determine the maximum number of contracts that can be funded in each area, suggesting a list of eligible candidates which will be published on the MEC's Web page.

*Stipulated publication date of eligible candidates' listing: June.*

- Incorporation Agreement between I+D and individual researchers and Allocation Resolution

Eligible candidates should contact Centers offering eligible contracts in the relevant area for their research project, with the aim of reaching an agreement for their incorporation. To make contact easier, the Ministry of Science and Education will publish the following information on its Web page:

a. I+D Centers: e-mail addresses.

b. Researchers: e-mail address, project title, summary of research activities and CV.

I+D Centers should submit a list of the eligible candidates with whom they have reached an Incorporation Agreement and the Incorporation Agreements duly signed by both the center's representative and the researcher.

Once Incorporation Agreements have been received, the Allocation Resolution will be published on the MEC's Web page. Published information will include each selected candidate's name, the I+D Center where they will work, and the corresponding academic research area.

*Stipulated period to sign and submit Incorporation Agreements: July. .*

*Stipulated publication date for the Allocation Resolution: October.*

- Contract legalization and researchers' incorporation

Within 20 days after the publication of the Allocation Resolution, centers must send their duly legalized contracts to the Ministry of Science and Education.

Researchers' incorporation should be explicitly stated in the contract, and it should take place within the 6 months following the publication of the Allocation Resolution. (In cases when a longer period is necessary due to research activities in progress, an extension can be requested.)

*Stipulated period for contract legalization: November.*

*Stipulated period for researchers' incorporation into I+D Centers: November to January (with the possibility of extending the period.)*